

GUIDELINES FOR PREPARATION OF REPORT OF INDUSTRIAL VISITS

Size – A4 Soft binding Cover page – **White** colour

1. Cover page & 2. Front page

REPORT OF INDUSTRIAL VISITS (16 Bold, all capitals)

submitted by (12 Regular)

Name : (14 Bold)

Roll No. (12 Bold)

(EMBLEM)

Department of Mechanical Engineering

College of Engineering, Thiruvananthapuram-16.(14 Bold)

October 2013 (14 Regular)

3. Certificate

Certified that this is the report of Industrial visits undergone by ‘Name & candidate code ‘ (Bold) submitted in partial fulfilment of the requirement for the award of the Degree of Bachelor of Technology in Mechanical Engineering (Industrial Engineering stream-for industrial Engineering students only) of the University of Kerala.

Staff advisor

Senior staff advisor

Head of Dept.

4. Acknowledgements

5. Attach certificates obtained from industry. If individual certificates are not issued, attach Photostat copies and underline your name in the group.

6. Summary

Sl. no.	Name of company/organisation	Date of visit

7. Report

- i. Brief introduction about the company
- ii. Brief description about the facilities and operations of the firm
- iii. Achievement from the visit.

Important

Submit the report to the staff adviser on or before 30-12-2013.